

## **PERFORMANCE REPORT**

### **Scrutiny Committee – 21 November 2013**

Report of Chief Executive

Status: For Information

Key Decision: No

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**This report supports the Council Promise to provide value for money**

**Portfolio Holder** Cllr. Peter Fleming

**Contact Officer(s)** Lee Banks (Ext. 7161)

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#### **Recommendation to Scrutiny Committee:**

- (a) Members note the contents of the report; and
- (b) If Members are dissatisfied by actions being taken to improve performance by either Officers, Advisory Committee or Cabinet, they call-in areas of underperformance for scrutiny.

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**Reason for recommendation:** To ensure that areas of under performance within services are considered and reviewed by Members.

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#### **Introduction and Background**

- 1 Scrutiny Committee have requested a regular update at each of their meetings of any performance indicators which are not meeting their target level. Attached to this short introduction paper is an exceptions report with a commentary from officers explaining the reasons why performance is not within 10% of target and detailing any actions the service is planning to take to improve performance levels.

#### **Performance Overview**

- 2 The table on the following page summarises the performance levels as at the end of Sept 2013.

	Current Month	Year To Date
<b>Red</b> <i>10% or more below target</i>	3 (8%)	2 (5%)
<b>Amber</b> <i>Less than 10% below target</i>	4 (10%)	6 (15%)
<b>Green</b> <i>At or above target</i>	32 (82%)	31 (80%)

- 3 Provided as Appendix A to this report are details of the five indicators where current monthly performance or year to date performance is 'Red' and missing the target level by 10% or more.

### Other Options Considered and/or Rejected

- 4 None.

### Key Implications

#### Financial

- 5 Effective performance management monitoring arrangements will assist the Council in diverting resources to areas or services where it is considered to be a greater priority.

#### Legal Implications and Risk Assessment Statement.

- 6 Robust arrangements are in place to ensure that the risk of inaccurate data being reported to Members is minimised and assurance can be placed on the accuracy of data used to assess performance. By reporting to Members and ensuring all Members are able to access the Council's performance management system the risk of poor performance not being identified or addressed is minimised.

#### Equality Impacts

Consideration of impacts under the Public Sector Equality Duty:		
Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?	No	The report provides information on the performance of services. The way in which those services are delivered are subject to their own Equality Impact Assessments.
b. Does the decision being made or recommended through this paper have the potential to promote equality of	No	

Consideration of impacts under the Public Sector Equality Duty:		
Question	Answer	Explanation / Evidence
opportunity?		
c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?		Not applicable.

## Conclusions

- 7 This report to Members summarises performance across the Council to the end of September 2013. Members are asked to consider five performance indicators which are performing 10% or more below their target and if the actions being taken by officers are not deemed sufficient are recommended to refer those indicators to the relevant Advisory Committee for further assessment.

## Appendices

Appendix A – Performance Data

## Background Papers:

None

**Dr Pav Ramewal**  
**Chief Executive**